



SHORT DANCE STUDIOS INC. POLICIES & PROCEDURES

Indemnity, Hold Harmless and Release of Liability

I hereby indemnify, hold harmless, release, waive, discharge and covenant not to sue Short Dance Studios, Inc. including its directors, officers, agents, and employees, all for the purposes herein referred to as "Releasees," FROM ALL LIABILITY, TO THE UNDERSIGNED AND THE STUDENT, FOR ANY AND ALL LOSS OR DAMAGE, AND ANY CLAIMS OR DEMANDS THEREFORE ON ACCOUNT OF INJURY TO THE STUDENT OR PROPERTY OR WHILE IN THE ACT OF BEING TRANSPORTED TO AND FROM SAID ACTIVITY OR ACTIVITIES RELATED TO SHORT DANCE STUDIOS INC. OR COST they may incur ARISING OUT OF OR RELATED TO THE EVENT(S), WHETHER CAUSED BY THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE. I understand that by agreeing to this clause I am releasing claims and giving up substantial rights, including

Assumption of Risk

I understand that activities at the Short Dance Studios Inc., include certain inherent risks that cannot be eliminated regardless of the care taken to avoid such injuries. Some of the risks include, but are not limited to: 1) minor injuries such as bruises, sprains or strains, to 2) major injuries such as broken bones, dislocations and torn muscles. I HEREBY Assert that my participation is voluntary and that I knowingly ASSUME FULL RESPONSIBILITY FOR ANY RISK OF BODILY INJURY OR PROPERTY DAMAGE arising out of or related to the EVENT(S) whether caused by the NEGLIGENCE OF RELEASEES or otherwise. By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 by attending Short Dance Studios and that such exposure or infection may result in severe illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at Short Dance Studios may result from the actions, omissions, or negligence of myself and others, including, but not limited to, Short Dance Studios employees, contractors, volunteers, and program participants and their families. On my behalf, and on behalf of my child(ren), I hereby release, covenant not to sue, discharge, and hold harmless Short Dance Studios, its employees, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating th

Payment Policies / Withdrawal and Refunds

Lesson prices are based on 32 weeks of classes with tuition divided into 10 equal monthly payments. The price per month is the same whether there are five, four, three, or two weeks in the month. If a student misses a lesson you are still charged for it. There are 32 - 36 weeks of dance lessons in a 10 month time frame, we only charge for 32 weeks. An annual registration fee will be assessed at the time of your enrollment. First months tuition will be auto-deducted starting Sept. 1st. All registrations taken after Sept. 1st will pay the annual registration fee and the first months tuition at the time of enrollment.

All monthly payments are due by the 1st of each month (All payments not received by the 1st of the month will be assessed a \$25 late fee.). Billing information in the form of a credit card or bank account is required for auto withdrawal, debit or credit at the time of registration or payments can be made directly to the office staff for processing before the first of the month in which it is due, via cash or check (no cash payments will be credited to your account without a written receipt from Short Dance Studios Inc.) ALL ACCOUNTS ARE REQUIRED TO HAVE A CREDIT CARD ON FILE AS A BACKUP PAYMENT OPTION. In the event that an auto withdrawal is rejected, we will then bill the backup card on the 10th along with a \$25 late fee and any return payment fees. All accounts can be viewed through the customer portal at any time.

***SUMMER TUITION** - Summer tuition is due at the time of registration. There is a \$30 nonrefundable portion of summer tuition should you decide not to attend. The studio must be notified of the withdrawal 1 week prior to the first day of class in order to get the remainder refunded. A full refund will be given if there is a cancellation on the studios part.

WITHDRAWAL: A one month notice from the 1st of the month is required to withdraw from any class. One month tuition will be retained in the event of a withdrawal. Withdrawals must be done in person. We WILL NOT accept any CLASS WITHDRAWALS over the phone, by email or by text. Additionally, no withdrawals for the Fall session will be accepted AFTER APRIL 1. To withdraw from classes a parent or adult student must: 1. Inform office staff in person and 2. Complete and sign a withdrawal form provided by the office staff. All automatic bank debits will stop after the one-month notice period.

FUNDRAISING FEE POLICY: Funds raised through studio-approved fundraisers are deposited directly into the dancer's account to cover specific dance-related expenses, such as costumes, shoes and tuition. These funds are not considered payments made directly by the account holder but are contributions raised for the benefit of the dancer.

As such, fundraising dollars are non-transferable and non-refundable. The credit generated from these funds will remain in your dance account and can be applied toward future expenses.

Attendance/Class Placement/Dance Attire/Costumes/Conduct

Regular attendance is necessary for progress. Unnecessary absences are a hindrance to the student, as well as, to the teacher and classmates. Only due to contagious illness should a student miss class. If injured, the student should still come and observe class. Please call the studio and leave a message if your dancer needs to miss class. **SHORT DANCE STUDIOS INC. RESERVES THE RIGHT TO DROP ANY STUDENT THAT HAS MISSED 3 CONSECUTIVE CLASSES OR MORE THAN 5 CLASSES TOTAL.**

We use our experience to place all students in the proper class according to their age and anticipated ability. We strive to work with your schedule to find a class time that works for you.

Parents and friends are encouraged to visit class one lesson per month to see the students' progress. We have a two way mirror or T.V. monitor for viewing. Please do not abuse the viewing privileges. Once the student is comfortable in the class, it is easier for the teacher to keep their attention if there are NO distractions. **STUDENTS SHOULD ARRIVE FOR THEIR CLASS NO MORE THEN 15 MINUTES PRIOR TO CLASS AND MUST BE PICKED UP WITHIN 15**

MINUTES OF THEIR ENDING CLASS TIME FOR THAT DAY. A \$5 FEE WILL BE ASSESSED FOR EACH 15 MINUTE INCREMENT THAT THE STUDENT REMAINS BEYOND THAT TIME. (Ask office for more details.)

Required attire and materials must be at all classes. Check the bulletin board, website or ask desk staff and teacher to find out required attire/shoes/materials, etc... for each class. Failure to wear or bring required attire and materials to class could result in students being asked to sit out of the class. Students are not permitted to wear jeans or shoes worn on the street or outdoors, to any dance class. For safety reasons students are asked to not wear jewelry and long hair MUST BE tied back and out of the face.

COSTUMES & RECITAL PACKAGE: Costumes for the dance program are ordered through the studio for the annual dance recital. All dancers will be measured in the fall and given the total cost of each costume. A costume deposit, of \$50/dance in the recital, is due by Oct. 14th. The remainder of the costume balance for each dance in the recital will be due by Nov. 13th. Deposits and balance due dates may be different for higher level performing and competition dancers. The average amount of a costume is approximately \$100. Once a costume is ordered for a student, the total amount due is non-refundable as it is non-refundable with the costume company for the studio. A recital Tee Shirt and digital video (recital keepsake package) fee of \$35 will be added onto the costume balance. The "recital keepsake package" fee is non-refundable after Jan. 1st.

NO GUM IS ALLOWED ANYWHERE IN THE FACILITY. Food and covered drinks must remain in the waiting area. PLEASE HELP KEEP OUR FACILITY CLEAN!

Collection process

COLLECTION PROCESS - You will receive notices of unpaid fees before any collection action is taken. If there is no response to our notices, your account will be sent to collections after three attempts to notify you. In the event that we do not have updated contact information, Short Dance Studios Inc. reserves the right to send your account directly to collections without warning. If there is no payment(s) received or any payment plan agreed upon, your account will be forwarded to our collection agency. You will be liable for the unpaid fees on your account, PLUS ANY COLLECTION OR ATTORNEY FEES ASSESSED TO Short Dance Studios, Inc. or any of its programs. I HEREBY AUTHORIZE SHORT DANCE STUDIOS INC. OR ANY OF THEIR PROGRAMS TO SEND MY ACCOUNT TO COLLECTIONS IN THE EVENT OF ANY UNPAID TUITION OR OTHER UNPAID FEES. Short Dance Studios Inc. reserves the right to drop any student for non-payment of tuition. ALL NSF OR RETURNED PAYMENTS WILL RESULT IN A \$30 PROCESSING FEE. I HEREBY AUTHORIZE SHORT DANCE STUDIOS INC. TO ELECTRONICALLY DEBIT MY CREDIT CARD OR BANK ACCOUNT FOR THE AMOUNT OF ANY OUTSTANDING MONTHLY TUITION, LATE FEES AND RETURNED PAYMENT FEES.

Statement of Understanding

I HAVE READ THE ABOVE INFORMATION AND ADDITIONALLY, I (WE) UNDERSTAND THAT PHOTOGRAPHS AND VIDEOS MAY BE TAKEN OF THE STUDENTS TO USE IN BROCHURES, WEB SITES, POSTERS, ADVERTISEMENTS, SOCIAL MEDIA AND OTHER PROMOTIONAL MATERIALS THE STUDIO CREATES. I THEREFORE GRANT PERMISSION FOR SAID PICTURES TO BE USED BY THE STUDIO FOR SUCH PURPOSES. I GRANT THE STUDIO PERMISSION TO COPYWRITE SUCH PHOTOGRAPHS AND VIDEOS IN ITS NAME.

TUITION RATES BY HOURS

2025/2026 HOURLY DANCE & MUSIC GROUP TUITION SCHEDULE Total Monthly Student based on number of hours in class each week. Tuition Discount per student is shown in parenthesis and has already been applied. **PLEASE NOTE: DISCOUNTED RATES ARE BASED UPON TOTAL NUMBER OF HOURS A STUDENT IS REGISTERED FOR GROUP CLASS PER WEEK!** All students registered for 8+ hours or more per week will receive an unlimited monthly membership rate of \$290. In addition to the per student discounts, each family with 3 or more registered students will receive 20% off the lowest monthly tuition for each student after the 2nd student (i.e. 3rd, 4th, 5th student(s)). A non-refundable annual registration fee of \$30 per student, maximum \$45 per family, is applied at the time of registration. **Note: If a student is registered for a dance class and wants to register for another class later, there is no additional registration fee. Amount due at time of FALL registration is the registration fee. (1st months tuition will auto withdraw from your billing info. on the 1st of Sept.) Amount due at time of SUMMER registration is the full amount of the class, camp, session, etc... Music private lessons = \$120+/month for 4 half hour classes (price will depend on the teacher) Dance private lessons = \$60+/hr w/teacher (price will depend on the teacher) & \$30/hr w/student teacher**

2025/2026 HOURLY DANCE & MUSIC GROUP (7 students or more) TUITION SCHEDULE

Student Hours	Total Tuition Per Student	Monthly Discount Applied
0.50	\$45	(\$0)
0.75	\$55	(\$12.5)
1.00	\$65	(\$30)
1.25	\$80	(\$)
1.50	\$95	(\$40)
1.75	\$110	(\$)
2.00	\$125	(\$55)
2.25	\$140	(\$)
2.50	\$155	(\$70)
2.75	\$170	(\$)
3.00	\$185	(\$85)
3.25	\$195	(\$)
3.50	\$205	(\$90)
3.75	\$215	(\$)
4.00	\$225	(\$135)
4.25	\$235	(\$)
4.50	\$245	(\$160)
4.75	\$250	(\$)
5.00	\$260	(\$190)
6.00	\$270	(\$270)
7.00	\$280	(\$350)
8.00	\$290	(\$430)
9.00	\$290	(\$520)
10.00	\$290	(\$610)

